

**A RESOLUTION BY  
PUBLIC SAFETY AND LEGAL ADMINISTRATION**

**07-*l* -1485**

**A RESOLUTION AUTHORIZING THE MAYOR, ON BEHALF OF THE DEPARTMENT OF POLICE, TO ENTER INTO A CONTRACT WITH FILE ONQ, INC., FOR FC-6006007939, EVIDENCE MANAGEMENT SOFTWARE, IN AN AMOUNT NOT TO EXCEED ONE HUNDRED NINETY NINE THOUSAND SIX HUNDRED FORTY ONE DOLLARS AND SEVENTY EIGHT CENTS (\$199,641.78). ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND, ACCOUNT, AND CENTER NUMBER: 3P02 (TRUST FUND) 575001 (EQUIPMENT) X11W02AK9998 (R.I.C.O-FEDERAL); AND FOR OTHER PURPOSES.**

**WHEREAS,** the Atlanta Police Department's ("Department") Property Control Unit ("PCU") is responsible for the safekeeping and proper storage all evidence and property submitted to its custody; and

**WHEREAS,** the most critical property stored is evidence collected in the course of a criminal investigation; and

**WHEREAS,** evidence is a vital component in the investigation, prosecution, and conviction of person(s) accused of a criminal acts; and

**WHEREAS,** maintaining a proper, well-documented chain-of-custody, and ensuring the integrity of evidence is crucial to successful law enforcement, prosecution, and court operations; and

**WHEREAS,** the Department's PCU can no longer efficiently track and store the significant amount and variety of evidence it receives; and

**WHEREAS,** Department desires to purchase technology necessary to maintain the chain-of-custody of the said evidence; and

**WHEREAS,** the City of Atlanta did advertise for FC-6006007939, on behalf of the Department of Police; and

**WHEREAS,** the Department of Police and the Chief Procurement Officer of the Department of Procurement have recommended that the agreement for FC-6006007939, Evidence Management Software, be awarded to the most responsive and responsible bidder, File ONQ, Inc.

**THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA HEREBY RESOLVES** that the Mayor be and is hereby authorized to execute a contract, on behalf of the Department of Police, with File ONQ, Inc. for FC-6006007939, Evidence Management Software, in an amount not to exceed one hundred ninety nine thousand six hundred forty one dollars and seventy-eight cents (\$199,641.78).

**BE IT FURTHER RESOLVED**, that the term of the agreement shall be for a period of one (1) year, with two (2) one (1) year renewal options at the sole discretion of the City.

**BE IT FURTHER RESOLVED**, that the City Attorney or her/his designee be and is directed to prepare the contract for execution by the Mayor, and the contract shall be approved by the City Attorney or her/his designee as to form.

**BE IT FURTHER RESOLVED** that the contract shall not become binding upon the City and the City shall incur no obligation or liability hereunder until the same has been signed by the Mayor and attested to by the municipal clerk, and delivered to File ONQ, Inc.

**BE IT FINALLY RESOLVED**, that all contracted work shall be charged to and paid from Fund, Account, and Center Number: 3P02 (Trust Fund) 575001 (Equipment) X11W02AK9998 (R.I.C.O-Federal).

## REQUISITION

X11W6098

PROC

591

068

3P02

(Company)

575001

## ACCOUNT

X11W02AK9998

**CENTER**

DATE NEEDED

10/25/2006

LINE #	ITEM NUMBER	DESCRIPTION	QTY	UOM	UNIT PRICE	ESTIMATED AMOUNT
1	2052302	RFP for the Property and Evidence Management System	1	ea	\$ 200,000.00	\$ 200,000.00
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
TOTAL					\$	200,000.00

VENDOR NUMBER \_\_\_\_\_

BUREAU SSD-Property

CONTACT PERSON Felicia Allen-Chambers

DATE COMPLETED 10/25/2006

PHONE NUMBER 404-853-4359

The undersigned certifies that funds are available at the budget adoption level for all items.

**AUTHORIZED SIGNATURE**

DATE \_\_\_\_\_

DOP USE ONLY

BUYER.ID

FINANCE USE ONLY	
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DIT USE ONLY

REQ ENTERED BY

FAC APPROVAL

Signature

Signature

Signature \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

DOP003-05

## Computer Equipment

Approved

Disapproved

11/11/2019



**Part II: Legislative White Paper:** (This portion of the Legislative Request Form will be shared with City Council members and staff)

**A. To be completed by Legislative Counsel:**

**Committee of Purview:** Public Safety and Legal Administration

**Caption:** A RESOLUTION AUTHORIZING THE MAYOR, ON BEHALF OF THE DEPARTMENT OF POLICE, TO ENTER INTO A CONTRACT WITH FILE ONQ, INC., FOR FC-6006007939, EVIDENCE MANAGEMENT SOFTWARE, IN AN AMOUNT NOT TO EXCEED ONE HUNDRED NINETY NINE THOUSAND SIX HUNDRED FORTY ONE DOLLARS AND SEVENTY EIGHT CENTS (\$199,641.78). ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND, ACCOUNT, AND CENTER NUMBER: 3P02 (TRUST FUND) 575001 (EQUIPMENT) X11W02AK9998 (R.I.C.O-FEDERAL); AND FOR OTHER PURPOSES.

**Council Meeting Date:** August 20, 2007

**Requesting Dept.:** Police

**B. To be completed by the department:**

**1. Please provide a summary of the purpose of this legislation (Justification Statement).**

The purpose of this legislation is to get Council approval for a purchase of technology necessary for the Atlanta Police Department to maintain chain-of-custody documentation on evidence and property held by the Property Control Unit.

**2. Please provide background information regarding this legislation.**

The Atlanta Police Department's Property Control Unit can no longer efficiently track and store the sizable amount and variety of evidence and property it receives. Chain of custody documentation, necessary for successful prosecution of criminals arrested by the Atlanta Police Department, requires a more advanced method. The File on Q System will provide the necessary technology, and the Atlanta Police Department seeks Council approval to use grant funds, approved under 05-O-1841, to make the purchase.

**3. If Applicable/Known:**

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** N/A
- (b) **Source Selection:** N/A
- (c) **Bids/Proposals Due:** M/A
- (d) **Invitations Issued:** N/A

- (e) Number of Bids: N/A
- (f) Proposals Received: N/A
- (g) Bidders/Proponents: N/A
- (h) Term of Contract: N/A

4. Fund Account Center: 1B02 775001 X11T0762B5J0

5. Source of Funds: **Example: Local Assistance Grant** - Justice Assistance Grant – 2005

6. Fiscal Impact: This legislation will result in the reduction in the amount of \$199,641.78 to FAC 1B02 775001 X11T0762B5J0, the 2005 Justice Assistance Grant.

7. Method of Cost Recovery: Funds from the 2005 JAG grant will cover the costs.

**This Legislative Request Form Was Prepared By:** Kurt Braunsroth

## TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Legislative Counsel (Signature): Terry Grandison



Contact Number: (404) 330-6946

Originating Department: Police

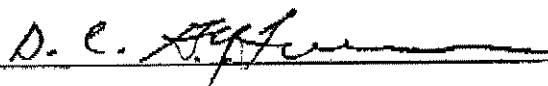
Committee(s) of Purview: Public Safety and Legal Administration

Council Deadline: June 25, 2007

Anticipated Committee Meeting Date(s): July 10, 2007

Anticipated Full Council Date: July 16, 2007

Commissioner Signature



Chief Procurement Officer Signature

CAPTION

A RESOLUTION AUTHORIZING THE MAYOR, ON BEHALF OF THE DEPARTMENT OF POLICE, TO ENTER INTO A CONTRACT WITH FILE ONQ, INC., FOR FC-6006007939, EVIDENCE MANAGEMENT SOFTWARE, IN AN AMOUNT NOT TO EXCEED ONE HUNDRED NINETY NINE THOUSAND SIX HUNDRED FORTY ONE DOLLARS AND SEVENTY NINE CENTS (\$199,641.79). ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND, ACCOUNT, AND CENTER NUMBER: 3P02 (TRUST FUND) 575001 (EQUIPMENT) X11W02AK9998 (R.I.C.O-FEDERAL); AND FOR OTHER PURPOSES.

FINANCIAL IMPACT (if any)

Mayor's Staff Only

Received by CPO:

(date)

Received by LC from CPO:

(date)

Received by Mayor's Office:

(date)

Reviewed by:

(date)